



# MUHAMMAD IQUBAL MADAKKARA

Senior Accountant | Inventory Audit and Finance Professional |  
Clearing & Forwarding Executive | Warehouse Supervisor

## CONTACT

+91 50 938 1184

iqumadakkara@gmail.com

Dubai, UAE

## EDUCATION

1998 - 2001

CALICUT UNIVERSITY, KERALA

- Bachelor of Commerce

## COMPUTER SKILLS

- Diploma in Computerized accounting - Tally ERP and Tally Prime, Zoho Books, PACT
- Office Suites - Excel, word, Power Point
- Office Application - Web, Outlook express

## PERSONAL SKILLS

- All Rounder
- Fast learner
- Time Management
- Problem Solver
- Valuable team member
- Dedication
- Accountability
- Build & maintain relationships

## LANGUAGES

- English
- Hindi
- Arabic (Read & Write)
- Malayalam

## PROFILE

Accounts, Audit and Inventory professional, Procurement & Warehouse Supervising with Bachelor of Commerce Qualification, having more than 16 years in UAE hands on experience of relevant field with Impeccable knowledge of operational & Financial controls appeared with suspicious mind upon any exceptional matters. Hence hits many feathers in the cap in order to detect the fraudulent activities in current role with high level of credibility & remain impartial & unbiased

## WORK EXPERIENCE

**FAST BUSINESS SERVICE, Dubai, UAE** DEC 2023 - PRESENT

Senior Accountant

- Prepare monthly, quarterly, and annual financial reports.
- Develop and maintain effective internal accounting processes and procedures

**CYTOMED MIDDLE EAST LLC, Dubai, UAE** JUL 2020 - APR 2023

Supervisor, Order processing & Logistic Senior Executive

- Supervising the store with delivery and receiving of goods
- Submission of Pre-Permit/ Final Permit to MOH after receiving documents such as Product Catalogue, ISO - EC Certificate, AWB/BOL etc

**NMC HEALTHCARE & LOGISTICS, Dubai, UAE** SEP 2009 - JUL 2020

Operational / Logistic Audit Executive

- Conduct 100% annually/ half yearly physical inventory verification and report variances
- Surprise Stock verification and carrying Out Cash Audits

**NMC TRADING & LOGISTICS, Ajman, UAE** SEP 2007 - AUG 2009

Accounts Assistant

- Collecting Cheques from Sales Team, Segregation of Cheques (current/ PDC) and preparing the reports on daily basis
- Cash collection & Receipt Preparation from Van Sales

**CDMEA, SIR SYED COLLEGE, Kerala, India** SEP 2005 - FEB 2007

Accountant

- All accounting functions including Finalization of accounts and submitting the accounts for annual audit

**WALKERS WHOLESALE FOOTWEAR, Kerala, India**

Accountant

APR 2002 - AUG 2005

- Responsible in checking and recording of daily financial and stock transactions

**T.O GANGADHARAN FCA & FIRM**

MAR 2001 - MAR 2002

Audit Assistant

- Responsible for checking the sales invoices, purchase invoices, payment vouchers, receipt vouchers, cash balance, bank book and all other ledger account