

SUSMITHA K

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PERSONAL PROFILE

Dedicated legal professional with experience representing clients. Currently freelancing as an advocate, while exploring opportunities beyond litigation. Committed to delivering exceptional legal services with strong research and advocacy skills.

EDUCATION

- **LL.M. (Maritime Law)**, Cochin University of Science and Technology, 2021- 2022 (Percentage 72.7%)
- **LLB**, Government Law College, Ernakulam, India, 2015-2018 (Percentage of 67%)
- **Bachelor of Science. Zoology**, Sacred Heart College, Thevara, India, 2012-2015 (Percentage of 88.5%)
- **Class XII**, Kendriya Vidyalaya, Naval Base, Kochi, 2011-2012 (Percentage 66%)
- **Class X**, Kendriya Vidyalaya, Naval Base, Kochi, 2009-2010 (Percentage 82%)

EXPERIENCE

APRIL 2019- DECEMBER 2020 | ADVOCATE | DISTRICT COURT OF ERNAKULAM AND HIGH COURT OF KERALA

- Represent clients before the court in Civil and criminal matters.
- Drafting legal documents and contracts.
- Render legal advice for clients and interpret laws, rules and proceedings for clients.
- Present and summarize cases to the court.
- Attending client meetings and providing legal opinions regarding disputes.

INTERNSHIP

23rd JUNE 2022- 02nd JULY 2022| MARINE CONTAINER SERVICES (INDIA) PVT. LTD.| KOCHI

- Analysed various cases in which the company was a party.
- Improved my knowledge of practical aspects of shipping and logistics.
- Familiarized me with various documents and transactions related to the export and import of cargo.

03rd NOVEMBER 2019- 14th NOVEMBER 2019 | INCE LAW FIRM | DUBAI

- Legal research on laws and cases.
- Assisted the legal counsel in drafting documents and contracts.
- Performing legal research to gather and present information in an organized manner.
- Provided general support for all activities of the legal department.

BAR ADMISSION

Bar Council of Kerala, India
(Date of admission 13.04.2019)

CERTIFICATION

- All India Bar Examination XIV
- Intellectual Property Rights: A Management Perspective from Indian Institute of Management Bangalore.
- edX Verified Certificate for Contract Law: From Trust to Promise to Contract

SKILLS

Critical thinking

Legal research

Good team player

Communication

Organization

Adaptability

Leadership

Time management

ADDITIONAL INFORMATION

LANGUAGES KNOWN English ●●●●●

Malayalam ●●●●●

Hindi ●●●●●

TECHNICAL SKILLS MS office

AWARDS

Prof. K.S. Francis award for overall performance in curricular and non-curricular activities in B.Sc. Zoology.

02nd APRIL 2018- 17th APRIL 2018 | WITH ADVOCATE K MOHANAKANNAN | CIVIL LAWYER AT HIGH COURT OF KERALA

- Increased my knowledge of legal propositions by studying various case files and books.
- Attending court alongside lawyers, providing support and organizing legal documents for quick recall.
- Assisted the lawyers in researching and drafting various documents, mainly writs.
- Discuss various case details with legal staff and clients, gathering and categorizing relevant information.

05th MAY 2018- 30th MAY 2018 | WITH ADVOCATE JOHN S. RALPH |CRIMINAL LAWYER AT HIGH COURT OF KERALA, DISTRICT COURT OF ERNAKULAM AND OTHER COURTS IN KERALA

- Attended the court alongside the lawyers and understood different procedures in the trial court.
- Framed legal opinion on various client interviews observed.
- Assisted the lawyers in legal drafting and research.
- Studied various case files.

16th MAY 2017-31st MAY 2017 | KALAMASSERY MUNICIPALITY

- Improved my knowledge of the different types of registers.
- Amplified my understanding of the functions of different officers.

23rd APRIL 2017- 28th APRIL 2017 | DISTRICT JAIL, ERNAKULAM

- Familiarized me with various sections of administration such as Welfare, Parole, Remission, Warrant, Finance, Wages, Food Making Unit and Establishment.

07th APRIL 2017- 22nd APRIL 2017 | POLICE STATION, THRIPIUNITHURA

- Studied police administration which includes learning duties within the police station and the functions of the police.

VOLUNTEERING EXPERIENCE

- Lok Adalat conducted between 2016-2017 at Government Law College, Ernakulam.
- As Zoology association secretary conducted the first inter-department zoology fest, in 2014 at Sacred Heart College, Thevara
- Two-day state-level workshop on the right to emergency medical care in Kerala: Issues and concerns.
- Two-day national workshop on Child sexual abuse and right to health.
- One-day state-level workshop on medical negligence and legal remedies.